**Consent to Personal Information Collection and Use**

The Korea Advanced Institute of Science and Technology collects and uses personal information required for recruitment procedures and review of the candidate’s job competence, qualifications etc. Please read the following carefully and decide whether to give consent or not.

# Consent to Personal Information Collection and Use

|  |  |
| --- | --- |
| **Mandatory** | Basic particulars (Name, e-mail, contact) |
| **Selective** | Employment assistance recipient status, local talent status, job-related  education, certifications, research output etc. |
| **Purpose** | Candidate review and selection during employment screening |
| **Retention period** | Up to 5 years following the termination of employment under the Public  Records Management Act |

**※ You have the right to deny consent to the collection and use of personal information; however, not giving consent may affect your eligibility for applying to the position in the recruitment notice.**

**Personal information collection**

**and use consent**

□ I consent. □ I do not consent.

# Consent to Collection and Use of Sensitive Information

|  |  |
| --- | --- |
| **Items** | Disability status |
| **Purpose** | Candidate review and selection during employment screening |
| **보유기간** | Up to 5 years following the termination of employment under the Public  Records Management Act |

**※ You have the right to deny consent to the collection and use of sensitive information; however, not giving consent may affect your eligibility for applying to the position in the recruitment notice.**

**Sensitive information collection**

**and use consent**

□ I consent. □ I do not consent.

(Date)

Candidate’s name (Signature or seal)

**To the Korea Advanced Institute of Science and Technology**

**Application for Employee Recruitment at KAIST**

1. **Matters to note when filling in application**

* Complete your application with sufficient understanding of the job responsibilities, contract

period and service type as stated in the recruitment notice.

* The application should only include facts that can be proven.
* The application shall not include any information that may undermine fair hiring such as your school, region of origin, family relations etc.

※ The candidate’s acceptance or employment may be rescinded if the candidate’s lack of understanding of the recruitment notice, violations of application guidelines, statement of false

information, or statement of unverifiable information should be discovered.

1. **Personal Particulars (Required)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Application**  **type** | □ Entry □  level Experienced | **Field** |  |
| **Name** |  | | |
| **Mobile no.** | - - | **E-mail** | @ |
| **Emergency**  **contact** |  | **Relation to**  **candidate** |  |
| **Additional items** | □ Employment assistance recipient (Additional score percentage □10% □5%) | | |

1. **Education History (Required)**

* Please provide the relevant information if you have completed subjects or courses related to the job responsibilities that you are applying to.
* You may add more lines where necessary.
* How to enter formal education information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * (Training or course name) List individual courses/subjects related to job responsibilities * (Education duration) Period of enrollment in the course/subject (※ Do not enter admission and graduation dates, do not enter name of department of major) * (Credits completed) State number of credits obtained | | | | | |
| **Sc ho ol** | **Period** | | **Subject or course title** | | **Credits** |
| yyyy-mm ~ yyyy-mm | |  | |  |
| **Key content related to job responsibilities** | | | | |
|  | | | | |
| **Vo cat ion al** | **Period** | | **Subject or course title** | | **Education hours** |
| yyyy-mm ~ yyyy-mm | |  | |  |
| **Key content related to job responsibilities** | | | | |
|  | | | | |
| **Ot he rs** | **Period** | **Subject or course title** | | **Education hours** | |
| yyyy-mm ~ yyyy-mm |  | |  | |
| **Key content related to job responsibilities** | | | | |
|  | | | | |

1. **Certifications (Required)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * Please enter government-issued skills/expertise certifications and government recognized civilian   certifications (including driver‘s license).   * Add more lines where necessary. | | | | | |
| **No.** | **Certification** | **Issued by** | **Reg. no.** | **Date of issue** | **Date of expiry**  **(Where applicable)** |
|  |  |  |  | yyyy-mm-dd | yyyy-mm-dd |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Work History and Experience (Required)**

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| --- | --- | --- | --- | --- |
| * Please provide information on experience related to the job responsiblities. * Add more lines if necessary. * Please provide key activities related to the job responsibilities such as work activities, clubs and societies, team projects, research meeting, skills donation etc. in experience | | | | |
| **Type** | **Organization** | **Role/Title** | **Period** | **Content of activities** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Work History |  |  | yyyy-mm-dd |  |
|  |  |  |  |
|  |  |  |  |
| Experience |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| ※ Experience: Activities experienced by the candidate without monetary remuneration  Work history: History of work performed over a designated period of time, with monetary remuneration. | | | | |

1. **Academic Publication of Paper**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * Please provide information on academic publications related to the job responsbilities. * Lines may be added where necessary. | | | | | |
| **Type** | **Role** | **Date Published** | **Title** | **Journal**  **Name (Vol. no. pp)** | **Note (Publication status)** |
| SCI(E) | 1st/  corresponding/ participating etc. | yyyy.mm.dd |  |  | In press/Accepted  /Review etc. |
|  |  |  |  |  |  |
| Other |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Academic Conference Presentation**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * Please provide information on academic conference presentations related to the job responsibilities. * Lines may be added where necessary. | | | | | |
| **Type** | **Role** | **Date Presented** | **Title** | **Conference** | **Note**  **(Oral/Poster)** |
| Inter  natio nal | 1st/ corresponding/ participating etc. | yyyy.mm.dd |  |  |  |
|  |  |  |  |  |  |
| D o m  estic |  |  |  |  |  |
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1. **Participation in Research Projects**

* Please provide information on research project participation related to the job responsibilities.
* Lines may be added where necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (※ Start and end dates for the period of your participation in the project) | | | | |
| **Research Project Title** | **Commission ed by** | **Start Date** | **End Date** | **Note**  **(Principal/Par ticipating)** |
|  |  | yyyy.mm.dd | yyyy.mm.dd |  |
|  |  |  |  |  |
|  |  |  |  |  |

**I confirm that I have completed the above application according to guidelines stated in “Matters**

**to note when filling in application” and that there is no falsehood in any of the information I have provided.**

Date

Applicant : (Signature)

**self-introduction**

|  |
| --- |
| 1. Describe your motivation to apply for the application (within 600 characters). |
|  |
| 2. Describe in your experience your strengths for the successful performance of  recruiting duties.(within 600 characters). |
|  |
| 3. Describe your job expertise and plans for self-development after joining the  company.(within 600 characters). |
|  |