

Korea Science Academy of KAIST (KSA) 2024 Full-time Teachers Recruitment

The Korea Science Academy of KAIST* (KSA)** invites applications for teacher positions in the following areas. We are particularly interested in applicants who are strongly committed to educating the next generation of global leaders.

*Korea Advanced Institute of Science and Technology

**High school for science-gifted students affiliated to KAIST

1 Employment Areas and Specifications

Subject	Specific Fields	Positions	Appointment Date
Mathematics	All fields of Mathematics	1	December 31 st , 2024
Physical Education	All fields of Physical Education	1	

2 Qualifications

- 1) Degrees in the fields with the ability to lecture in English except for Korean Language subject
 - **Mathematics** : Ph.D. Degree Required
 - **Physical Education** : Ph.D. or Master's Degree with more than 5 years of relevant teaching experience
- 2) Both Korean and foreign applicants are eligible.
- 3) Capacity to take charge of gifted education such as classes, research activities, and student guidance
- 4) Talent with excellent research achievements and great potential for advancement in education and research
- 5) During reappointment, a certain level of Korean language proficiency could be included as part of the evaluation criteria.

3 Recruitment Process

- 1) **1st Stage: Document Screening** (End of September)
 - 2) **2nd Stage: Teaching Demonstration & Interview in English on site** (End of October)
 - Only for applicants who pass the 1st stage
 - 3) Notice on final successful candidates: End of November
 - 4) Applicants will be notified at each stage.
- ※ The above schedule is subject to change according to school circumstances.

4 Required Documents

1) **KSA Official Application form** (attached file: Application for Full-time Teacher Position)

- a. Personal Information
- b. Summary of Key Achievements
 - Teaching & Working Experiences
 - Paper Publication / Research Achievements (within 3 years)
- c. Plan of Teaching, Research, and Student Life Guidance
- d. Essay of Self Introduction

2) **Consent to Collection· Use of Personal Information**

3) **Documented Proofs (scanned files)**

- a. All degrees and majors in relevant field
- b. Career Certificate (only for applicants in subjects of English, Korean History, or Korean Language with a Master's degree)

Documents to be submitted for candidates who passed the document screening

Two Letters of Recommendation

- Recommendation letters are submitted directly by referral to the KSA email.

Research or Academic experiences, such as the supervising professor for the thesis, research institutions, the universities obtained degrees, and details about the recommender, etc. can be mentioned. However, please be cautious not to include any biased factors about the applicant, such as place of origin, family relationships, gender, age, marital status, physical conditions, or any other irrelevant personal information.

Representative Research Paper files (up to 3 of the submitted Achievements lists)

- The Achievements files should be sent to KSA email.
- There is no time limit for the doctoral degree thesis.

Documents to be submitted for finalists: All proof documents specified in the Application Form

- Original copies of academic degree certificates (Bachelor, Master, Ph.D.), all the thesis and research achievements within 3 years, Career Certificate, and Final thesis (Ph.D.)

5 Documents Submission

- 1) Deadline: July 1st (Mon.) to 31st (Wed.) 2p.m., 2024
- 2) Submission: faculty@ksa.kaist.ac.kr
 - Email title e.g.: 2024 KSA Full-time Teacher Application (*Math*)_name

6 Other Details

- 1) Care should be taken to prevent direct or indirect disclosure of personal matters (region of origin, physical appearance, family relationship, etc.) that may be biased in the examination of applications & relevant documents.
- 2) If the applicants are less than the required number, the recruitment process may not be carried out.
- 3) In the case that there is no eligible applicant, the position may not be filled.
- 4) Misrepresentation of qualifications, research results, or misstated documents will result in termination of employment.
- 5) All documents submitted must be original; incomplete documents will not be accepted.
- 6) All documents required for each stage of the recruitment process must be submitted by the deadlines. Failure to submit any required documents or providing incomplete information may result in the candidate being excluded from the evaluation process.
- 7) Additional duties outside of lectures would be assigned, including research and thesis supervision, student mentoring, life guidance, etc.
- 8) If a successful candidate decides to decline the offer during any stage of the English translation recruitment process, they must submit a formal letter of decline.
- 9) Any matters not specified are to be followed according to KSA and relevant 「faculty personnel regulations」 .

For more information

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